

**September 21, 2009**

- REGULAR MEETING** The Regular Meeting of the Village of Honeoye Falls Board of Trustees was called to order by Mayor Milne at 7:00 p.m. with the Pledge.
- TRUSTEES PRESENT:** Trustee Clark, Trustee Alfieri, Trustee Pavelsky
- TRUSTEE ABSENT:** Trustee Worboys
- ALSO PRESENT:** Greg Emerson, Mike Tobin, Joe Cooley, Dan Bassettte, Denise Heischman, Craig Moffit
- MINUTES:** Motion by Trustee Alfieri, seconded by Trustee Clark to approve the minutes of August 21, 2009 as corrected. Motion carried.
- ABSTRACT NO. 4** Motion by Trustee Alfieri, seconded by Trustee Clark that upon an audit of Abstract No. 4 that approval be given for payment of the General Fund in the amount of \$39,463.74 to include vouchers #4985-5036; Sewer Fund in the amount of \$7,528.70 to include vouchers G4972-G4984; Prepaid in the amount of \$6,309.59 to include vouchers PP#432-442; Capital Reserves in the amount of \$17,551.70. Motion carried.
- RECOGNITION OF CITIZENS:**
- MAYOR'S REPORT:** Mayor Milne and Greg Emerson met with Michael Heenan from Congressman Massa's office and gave him detailed information on some possible projects in the Village for next year. Mayor Milne took Mr. Heenan on a tour of the Village and showed him the sites of some of the proposed projects.
- Fall Weekend for the school is the coming weekend. Sheriff's were asked to step up their patrols on East St., Ontario St and West Main St. during the weekend.
- Tickets are still available for the Cash Bash
- Mayor Milne sent a new View of the Falls to the Sentinel and it is posted on the Village's web site.
- Mayor Milne discussed the need to get a new RFP written for our emergency services.

He talked to the Trustees about approving a committee to create the RFP. Committee could include two members of the Fire Dept., two from the Ambulance, Greg Emerson, Mayor Milne and any trustees able to participate.

**TRUSTEE CLARK:** Will discuss collecting village residents' emails in the Old Business section.

**TRUSTEE ALFIERI:** Fire Department improvement committee is scheduled to meet on Tuesday, Sept 22<sup>nd</sup>.

**TRUSTEE PAVELSKY:** Trustee Pavelsky met with our workers compensation group. There is a new contract with the group and a resolution will be sent to the Village soon.

Motion by Trustee Alfieri, seconded by Trustee Clark to approve the new contract for the workers compensation upon Attorney Mike Tobin's review and approval.

Trustee Pavelsky attended the recent Chamber meeting. He said the Twice is Nice committee has been accumulating email addresses and have about 825 at this time.

He told the Board the Assets Group met the past week and discussed where they were last year and where they want to go this year. Had a discussion re the skate park.

**VILLAGE ADMINISTRATOR:**

MSPI project is complete. Completed for \$28,000; budgeted \$45,000.

Sanitary Sewer replacement/repair work started this week. Focus area is Rodney Drive.

Sidewalk replacements will begin the week of 9/28. Focus areas will be Monroe St, Church St. and East St.

Installing some new storm drainage on East St and Ontario St for some poorly drained areas to help with sump pump discharges in the month of October

The dump truck is in for painting and should be completed by Friday. Crane's Auto on Bragg St was lowest price so they are doing the work. This was budgeted for in the operational budget.

Some in the road crosswalk signs will be removed for this weekend's parade for homecoming.

Speed monitor has been out almost every day. The past 2 weeks it has been on East St.

Washer/Extractor is installed at the FD. All turn-out gear is in. TIC will be delivered this week. We will be submitting for reimbursement from FEMA this week.

LVT study is complete. I will be receiving a draft this week and will pass on to all. Steering Committee will get together on the 12<sup>th</sup> or 13<sup>th</sup> of October and then we will schedule a public meeting again. Please give me comments when I email you the report.

I would like to attend the GTC workshop in Henrietta on 9/30. This workshop is for guidance to apply for federal funds to fund transportation planning projects.

I would also like to attend a program put on by National Grid that addresses Energy Efficiency and incentive programs. It is at the Buffalo/Niagara Convention Center on October 7<sup>th</sup>. It is an all day event free of charge.

Public Works Training school is October 19-22 in Canandaigua. I would like to attend. Would only be going during the day; no overnights. 4 days is \$230 if registered by 10/2.

Held a very productive staff meeting for the DPW on 9/8. What is good and what can be better. Equipment, maintenance and projects for fall. One thing we discussed was hours of operation. Currently 6:30-3:30 w/1 hour lunch. Suggested 7-3:30 w/.5 hour lunch. We tried it last week and all seem to like. Recommending we change to this.

**CLERK'S REPORT:** Gina Hurley is attending Clerk's School in Albany this week. Trustee Worboys will be attending too.

Judi Barrett is making progress on the new web site for the village.

## **OLD BUSINESS**

### **COMPREHENSIVE PLAN:**

Mayor Milne passed out a rough draft of the beginning statement for the Comprehensive Plan. Mike Tobin submitted a draft of his comments and conclusions and recommendations. Greg Emerson is working on his section which involves transportation and facilities. A workshop was scheduled to work on the comprehensive plan for Saturday, October 31, 2009 at 8 am.

### **VILLAGE EMAIL COLLECTION:**

Village will begin collecting and sorting email addresses from residents so the Village can communicate via email on a regular basis. The email addresses will be stored on a Village computer and on the online database of

[www.verticalresponse.com](http://www.verticalresponse.com). The messages will be composed and sent by the software vendor Vertical Response. The email database will not be sold or shared to any person or business.

**IRP PROGRAM**

Greg Emerson told the Board the IRP Program was doing very well. Only about 100 residences that are not in compliance yet for about 90 of them are working on becoming compliance. He suggested sending letters to the few people he has not had any response from yet.

**NEW BUSINESS**

**APPROVE NEW PER  
DIEM EMPLOYEES  
FOR HFMVA:**

Motion by Trustee Pavelsky, seconded by Trustee Alfieri to approve Todd Costanza as per diem member of the Honeoye Falls Mendon Volunteer Ambulance. Motion carried.

**APPROVE VOLUNTEER  
AMBULANCE  
MEMBERS:**

Motion by Trustee Pavelsky, seconded by Trustee Alfieri to approve Allen Larsen as a member of the Honeoye Falls Mendon Volunteer Ambulance. Motion carried.

Motion by Trustee Alfieri, seconded by Trustee Clark to approve James Risley as a member of the Honeoye Falls Mendon Volunteer Ambulance. Motion carried.

Motion by Trustee Alfieri, seconded by Trustee Clark to approve Eric Weismeyer as a member of the Honeoye Falls Mendon Volunteer Ambulance. Motion carried.

Motion by Trustee Pavelsky, seconded by Trustee Alfieri to table the approval of Michael Gouker to the Honeoye Falls Mendon Volunteer Ambulance until he obtains a NYS drivers license. His application can be approved by Mayor Milne if he has obtained the NYS drivers license within 30 days. Motion carried.

**PUBLIC HEARING  
CHANGE ORDER  
NEW AMBULANCE:**

Motion by Trustee Pavelsky, seconded by Trustee Alfieri, to open the public hearing at 7:45 pm. Motion carried.

The public notice was read by the Clerk. There were no comments from the public.

Motion by Trustee Alfieri, seconded by Trustee Pavelsky to close the public hearing at 8:30 p.m. Motion carried.

Motion by Trustee Pavelsky, seconded by Trustee Alfieri to adopt the following resolution:

WHEREAS, correct copies of a resolution to expend funds from the Ambulance Capital Reserve Fund for the purpose of a change order to the purchase of a new ambulance from Specialty Vehicles in an amount not to exceed \$1,300.00 were placed upon the desks of all members of the Board of Trustees of the Village of Honeoye Falls, New York, more than seven (7) days, exclusive of Sunday prior to the Public Hearing, and

WHEREAS, there was duly published in the Sentinel and posted upon the bulletin board, maintained by the Village Clerk of the Village of Honeoye Falls, New York, a notice of public hearing on the 21st day of September, 2009; and

WHEREAS, the said public hearing was held on the 21st day of September 2009, at 7:45 pm, local time, at the Village Hall, 5 East Street, Honeoye Falls, New York, and all persons present were given an opportunity to be heard, whether speaking in favor of or against the expenditure of funds from the Ambulance Capital Reserve Fund for the purpose of a change order to the purchase of a new ambulance from Specialty Vehicles in an amount not to exceed \$1,300.00 and

WHEREAS, no one spoke against the expenditure of funds from the Ambulance Capital Reserve Fund, and

WHEREAS, subsequent to the closing of the said public hearing and after all persons interested had been heard, the Village Board considered the expenditure of funds from the Ambulance Capital Reserve for the purpose of a change order to the purchase of a new ambulance from Specialty Vehicles in an amount not to exceed \$1,300.00;

Now, on motion duly made and seconded, it was

RESOLVED, to expend funds from the Ambulance Capital Reserve Fund for the purpose of a change order to the purchase of a new ambulance in an amount not to exceed \$1,300.00 and the Clerk Treasurer is hereby authorized to transfer said funds for said purchase and to take all other action necessary to implement the purchase.

The resolution was duly adopted.

**APPROVE VOLUNTEER  
HFFD MEMBERS:**

Motion by Trustee Clark, seconded by Trustee Pavelsky to approve Kristopher Holcomb as a member of the Honeoye Falls Volunteer Fire Department. Motion carried.

**HFFD REQUEST FOR  
PORTABLE RADIO:**

Motion by Trustee Pavelsky, seconded by Trustee Clark to schedule a public hearing to expend funds from the Radio and Pager Reserve Fund for the purchase of portable radios on Monday, October 19, 2009 at 7:45 p.m. Motion carried.

**NYS PENSION  
CONTRIBUTION  
RATES:**

The Village was notified by Peter Baynes of NYCOM that the projected contribution for NYS Retirement Fund would be approximately 11.5% in the year 2011 (up from 7.4% in 2010). The increase is due to the weakened economy and the resulting declines in the Common Retirement Fund which lost 26.3% of its value for the fiscal year ending March 31, 2009.

**APPROVE MONROE CO.  
2009 CDBG PROJECT:**

Motion by Trustee Pavelsky, seconded by Trustee Clark to approve the 2010 Monroe County CDBG for ADA Improvements to the entrance of the Village Office. Motion carried.

**YOUNG EXPLOSIVES  
CONTRACT FOR 2010  
FOG DISPLAY:**

Motion by Trustee Alfieri, seconded by Trustee Pavelsky to approve the contract with Young Explosives for fireworks on Friday, June 18, 2010 in the amount of \$2,000.00. Motion carried.

**SIGNAGE IN VILLAGE  
TO RECOGNIZE**

**HFL SCHOOL  
CHAMPIONSHIPS:**

Mayor Milne talked about recognizing the HFL School championships (State/National) on signs near the entrances to the Village. Greg Emerson mentioned there are already two such signs. He will email a picture of the signs to the Trustees.

**PLANNING BOARD FOLLOW UP**

**MULICD ALTERATIONS:** Joe Cooley and Denise Heischman discussed the requirements in the MULID district. They told how the MULICD District is divided into three tiers with certain requirements for each tier. There was discussion about extending Tier 1 into part of Tier 3. Attorney Mike Tobin will review Tier 1 and its requirements. He will draft possible changes for the Board to review at the October 19, 2009 meeting.

**H1N1 DISCUSSION  
& POD:**

Mayor Milne will setup a meeting with the Village employees to discuss a work policy for H1N1. He has attended meetings on the H1N1 flu shot and will pass any new information on to the Board and employees.

**APPROVE BOY SCOUTS  
REQUEST FOR OVERNIGHT  
CAMPING:**

Motion by Trustee Pavelsky, seconded by Trustee Clark to approve the Boy Scouts request for overnight camping at Rotary Park on October 2-3, 2009. Motion carried.

**DISCUSSION OF NEW  
ACCOUNTING  
SOFTWARE:**

Greg Emerson and Joan Johnson have met with several software programs for the Village. Descriptions of the programs have been passed out to the Board for their review. Joan will contact a representative for KVS Software program and schedule a presentation at the October 19, 2009 meeting at 6:30 p.m.

**EXECUTIVE SESSION:**

Motion by Trustee Alfieri, seconded by Trustee Pavelsky to adjourn to Executive Session at 9:45 p.m. Motion carried.

Motion by Trustee Pavelsky, seconded by Trustee Clark to return to the regular session of the meeting at 10:00 pm. Motion carried.

Motion by Trustee Pavelsky, seconded by Trustee Clark to seek proposals for an audit of the Village of Honeoye Falls account with MedEx. Motion carried.

**ADJOURN:**

Motion by Trustee Pavelsky, seconded by Trustee Clark to adjourn the meeting at 10:05 p.m. Motion carried.

Respectfully submitted

Joan Johnson  
Clerk Treasurer