**Honeoye Falls**

**Village Board of Trustee Meeting**

**April 17, 2023**

**REGULAR MEETING: The Regular Meeting of the Village of Honeoye Falls Board of Trustees was called to order by Mayor Milne at 7:00 pm with the pledge.**

**TRUSTEES PRESENT: Trustee Wagner, Trustee Floss, Trustee Harris and Trustee Main.**

**ALSO PRESENT: Matthew Lenahan Village Attorney, David Ford CEO and DPW Superintendent, Brian Anderson Village Administrator, Gina Hurley Village Clerk-Treasurer, Danny Bassett, Jerry Lonthair, Robin Stewart-Ha, Muffy Meisenzhal, Jeff Tanner**

**Virtually Present: Chief Sheidlower**

**MINUTES:** **Motion by Trustee Harris seconded by Trustee Main to approve Village Board Meeting minutes from** **3/20/2023, Motion carried****. Mayor Milne AYE, Trustee Floss AYE, Trustee Main AYE, Trustee Harris AYE.**

**Motion by Trustee Floss, seconded by Trustee Main to approve Village Budget Meeting minutes from 4/03/2023, Motion carried.** **Mayor Milne AYE, Trustee Floss AYE, Trustee Main AYE, Trustee Harris AYE.**

**Motion by Trustee Harris, seconded by Trustee Main to approve Village Annual Meeting minutes from 4/03/2023, Motion carried. Mayor Milne AYE, Trustee Floss AYE, Trustee Main AYE, Trustee Harris AYE.**

**Presentation Jeff Tanner from HFL Youth Softball League did a presentation regarding the need for a new shed at the Monroe St Park softball fields to house field grooming equipment. The total cost is $2324.00, HFLYS is asking for $1000 from the village to help with the expense.**

**Resolution Motion by Trustee Floss, seconded by Trustee Wagner to approve paying $1000 towards the purchase of a shed at Monroe St Park. Motion carried. Mayor Milne-AYE, Trustee Floss-AYE, Trustee Wagner-AYE, Trustee Main-AYE, Trustee Harris-AYE.**

**Abstract No. #11**

**2023 Motion by Trustee Harris, seconded by Trustee Wagner** **that upon an audit of Abstract No.11 that approval be given for payment of the General Fund, Including the Sewer Fund in the amount of $56907.97. Voucher numbers #151663-151724. General Fund in the amount of $46852.23 and Sewer Fund in the amount of $****10055.74. Motion carried.** **Mayor Milne AYE, Trustee Wagner AYE, Trustee Floss AYE, Trustee Main AYE, Trustee Harris AYE**

***Mayor’s Report – Trustees’ Meeting***

**Mayors Report – April 17, 2023**

* **Continued work on the Good Vibes Concert Series but as last reported we are totally booked for the season and support from our business partners has gone very well.**

**Currently financial support received is approximately $375 higher than last years totals. We sincerely appreciate the wonderful support of our local businesses.**

* **My thanks to this team (Trustees and Full Staff) for their great support on the budget and annual meeting. It’s nice to have that behind us to better aid in focusing on positive development and funding initiatives.**
* **This past week we hosted a meeting with Monroe County partners led by Mike Sayers (Program Manager - Office of Public Health Preparedness) and Zach Cavaluzzi (Senior Emergency Preparedness Specialist) regarding our POD Program (Points of Dispensing). This meeting also included the Towns of Mendon, Rush, Monroe County Sheriffs, HFFD and the HF-L School District.**

**~ This was an initial meeting to re-invest in our POD program which was first developed in 2007/2008. While there has been a plan in place for years, it’s obvious to say that the CV-19 Pandemic has ignited the desire and need to review, discuss, potentially to alter if needed and then to again (potentially test out) the plan.**

**~ This is a well-developed plan that would be utilized in the event of a pandemic or mass dispensing need that required vaccinations or other medicines that needed to be dispensed quickly (potentially within 48-hours). The HF-L School District has long been the POD site and in a situation where this needed to be activated, schools would most likely be closed and utilized specifically for this dispensing. (Anthrax or other type of poison threat is what is routinely discussed)**

**~ Further meetings will take place and a walkthrough and tabletop plenary**

**session will take place in June. I appreciate Dan Harris sitting in on this meeting and we’ll keep this group posted on further developments.**

* **My thanks to those that were able to attend the Association of Monroe County Villages Annual Dinner this past weekend. It was a nice evening (minus some food delivery issues) but as stated is a very important group that must remain active together.**
* **The new ANNUAL Festival at The Falls is coming along nicely in planning and the next meeting is scheduled for May 16th at 6 PM. I will be speaking to the group to also work to consider enlarging the group size to try to draw in more businesses or residents. Brian Anderson and Dave Ford have been attending and supporting as needed. (We’re trying to not have the Village have to do too much on this effort but we surely want to see it succeed)**
* **My thanks to Ginny (Floss) for attending a meeting for me this past week and getting involved with a committee the library group started to discuss and work towards developing mural activity within the Village. I’ll let Ginny discuss that in her report.**
* **A warm welcome to Will Wagner as our newest Trustee and my thanks to all of you for all you do for this community.**

**TRUSTEE REPORTS**

**Trustee Floss**

* **Attended meetings regarding the potential Mural Project, locations and cost are being researched. The library likely will be the lead.**
* **Reminded everyone about the Environmental Fair on April 29th**

**Trustee Main**

* **Thanks to EMS and First Responders.**
* **Thank You to all those involved in the Fire Service Committee**

**Trustee Harris**

* **Thanks to all of our FD and EMS providers staff and volunteers it has been a busy month with calls**
* **Two of our EMS Providers, Josh Sigouin and Julie Jordan are being recognized at the Kessler Trauma Event for their actions on a call last summer.**
* **Trustee Harris might miss the May meeting due to a work obligation**

**Trustee Wagner-**

* **No Report**

**Administrators Report**

* **Townsend Cemetery Monument Letter – Treatment should be finished and completed by the end of May and Images of it should be ready soon.**
* **Request Board approval to have Kyle Creager facilitate monthly safety training programs for the DPW staff**
* **Monroe County was awarded a USDA Forest Service Grant (Forest Restoration Initiative) to mitigate the effects of invasive species. Some of this funding will go towards replacing trees in Village parks**

**Village Clerk**

* **Taxes are being prepared to be sent out June 1st**
* **Office Transition is going well**
* **ARPA forms were filed**

**DPW/CEO**

* **Downtown Trees/Sidewalk discussion**
* **East St Crosswalk**
* **Generator at East St PS**
* **N.Main street crosswalk, traffic study started**
* **Old flower basket discussion**
* **Wolfsberger Park update, Pre con meeting Wednesday 19th**
* **Punch List started, sidewalks, trees, lighting**

**Ambulance**

* **EMS Week is 5/21-5/27-HFMA Corporation has sponsored an ad featuring our department, we will have an open house 05/21 from 1-4pm and an appreciation BBQ after.**
* **As Previously reported, Julie and Josh will be recognized at the Kessler Trauma Center Trauma event for their outstanding work on a Trauma call last summer. I am encouraging them to attend, we are very proud of them both.**

**Fire Department**

* **No report**

**OLD BUSINESS**

* **HFMVA Roof- David and Brian will be finalizing the plans this week to prepare a bid**
* **Open Employment-Brian states Indeed has been very successful we have seen several applications and we are in the process of reviewing and interviewing.**
* **Fire Protection Service Committee-Mayor Milne asked for a vote on the below resolution.**

**Resolution**

* The Village Board of Trustees does hereby approve and support further discussion that will involve the Honeoye Falls Fire Department (Line and Corporate Officers), the Mendon Fire District, the Town of Mendon-Town Council and Village Board of Trustees-Honeoye Falls. This discussion will begin a process to develop a plan to consider consolidation and a potential merger of the two fire departments (Currently known as Mendon Fire District and Honeoye Falls Fire Department).

Furthermore, the Honeoye Falls Fire Department and Mendon Fire District representatives should take the lead of this discussion to consider how a merged fire department would be run from a firematic standpoint, including but not limited to; fire department housing/facilities, equipment and staffing requirements needed. Should there be consideration that a merged fire department might continue to be a “volunteer” department, then consideration and a development of costs associated with paid staffing must be presented as there has been discussion as to the need of paid firefighters in addition to volunteers.

As this discussion moves forward and if a plan is developed to move forward with a consolidation or merger, a minimum of 3 public meetings must be scheduled to fully and transparently explain to all residents interested in how the department would be run, staffed, and funded. Along with this, an estimate of how the residents within the “new” district and fire protection areas would be financially impacted should also be presented.

Lastly, the Village will also require that an unbiased legal representative who specializes in such mergers and partnerships will be hired to oversee legal direction of this action and that the Village and all partners in this discussion will have equal representation and authority in approving the person/firm hired.

**Motion by Trustee Harris, Seconded by Trustee Floss to approve the resolution as presented, motion carried. Mayor Milne-AYE, Trustee Harris-AYE, Trustee Main-AYE, Trustee Floss-AYE, Trustee Wagner-AYE.**

**NEW BUSINESS**

**Resolution Budget Adjustment**

* **Motion by Trustee Floss, seconded by Trustee Main to approve Budget Adjustments made by Kerry Hoffman. Attached in file. Motion carried****.** **Mayor Milne AYE, Trustee Wagner AYE, Trustee Floss AYE, Trustee Main AYE, Trustee Harris AYE**

**Resolution DPW Laborer**

* **Motion by Trustee Main, Seconded by Trustee Wagner to approve new DPW Laborer TJ Weigert, starting pay $23.00 per hour. Motion Carried. Mayor Milne-AYE Trustee Floss-AYE Trustee Wagner-AYE Trustee Main-AYE Trustee Harris- AYE**

**Resolution Ambulance EMT**

* **Motion by Trustee Harris seconded by Trustee Main to approve new ambulance EMT Matthew McMullen, starting pay is $20.00 per hour. Motion Carried****. Mayor Milne AYE, Trustee Wagner AYE, Trustee Floss AYE, Trustee Main AYE, Trustee Harris AYE**

**Resolution Ambulance EMT**

* **Motion by Trustee Wagner seconded by Trustee Harris to approve new ambulance EMT John Phillips Farrell pending background check clearance, starting pay is $20.00 per hour. Motion Carried. Mayor Milne AYE, Trustee Wagner AYE, Trustee Floss AYE, Trustee Main AYE, Trustee Harris AYE**

**Resolution Collector of Taxes**

* **Motion by Trustee Main, seconded by Trustee Harris to transfer the collection of taxes to the Deputy Clerk-Treasurer. Motion Carried. Mayor Milne AYE Trustee Wagner AYE, Trustee Floss AYE, Trustee Main AYE, Trustee Harris AYE**

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**Resolution Credit Release**

* **Motion by Trustee Floss, seconded by Trustee Harris to approve Credit Release - MRB Project** [**No. 0820.200000.002**](mailto:#@0820.200000.002) **Wolfsberger Subdivision – Amount - $40,200.58 from the Letter of Credit on File for the above project. Motion Carried. Mayor Milne AYE Trustee Wagner AYE, Trustee Floss AYE, Trustee Main AYE, Trustee Harris AYE**

**Resolution Young and Wyld 5k**

* **Motion by Trustee Wagner, seconded by Trustee Main to approve Annual (Young and Wyld 5K Race) August 2, 2023 (3-9 PM for full set up and take down) Start and Finish on W. Main. MCSD and Town of Mendon to be notified. HFFD and HFMA to be notified as well. Motion carried****.** **Mayor Milne AYE, Trustee Wagner AYE, Trustee Floss AYE, Trustee Main AYE, Trustee Harris AYE.**

**Resolution HFFD Volunteer**

* **Motion by Trustee Floss, seconded by Trustee Harris to approve Mr. Zach Curran as a new HFFD Volunteer Member Motion carried. Mayor Milne AYE Trustee Wagner AYE, Trustee Floss AYE, Trustee Main AYE, Trustee Harris AYE.**

**Resolution Day of Prayer**

* **Motion by Trustee Harris, seconded by Trustee Main to approve the use of Harry Allen Park for the National Day of Prayer May 4, 2023 Motion carried. Mayor Milne AYE, Trustee Wagner AYE, Trustee Floss AYE, Trustee Main AYE, Trustee Harris AYE**

**Resolution**

* **Motion by Trustee Wagner, seconded by Trustee Floss to approve Attendance and Payment for Kyle Creager to Attend (Genesee Finger Lakes Chapter A&WMA training. $175.00 4-26-23** **Mayor Milne AYE Trustee Wagner AYE, Trustee Floss AYE, Trustee Main AYE, Trustee Harris AYE**

**Discussion**

* **5-15-23 – HF-L Students to Present on Climate Smart Communities**

**Discussion**

* **Downtown Tree and Sidewalk Replacement**
* **David and Brian reviewed costs($22,000) and timeframe**
* **Letters to be sent to all downtown business owners**

**Discussion**

* **Chief Sheidlower informed the board of the interfacility agreement between hospitals and ambulance services**
* **Chief will reach out to the hospitals for more information and to be placed on the list**
* **Discussion on how to pay employees for the service is ongoing.**

**Adjourn:**

* **Motion by Trustee Main, seconded by Trustee Wagner to close the public meeting at 8:43 pm and enter executive session to discuss employee matters. Motion Carried. Mayor Milne AYE Trustee Wagner AYE, Trustee Floss AYE, Trustee Main AYE, Trustee Harris AYE**

**Adjourn:**

* **Motion by Trustee Main, seconded by Trustee Harris to close executive session at 9:35 pm. Motion Carried. Mayor Milne AYE Trustee Wagner AYE, Trustee Floss AYE, Trustee Main AYE, Trustee Harris AYE**

**Respectfully Submitted,**

**Kerry Hoffman**

**Deputy Clerk/Treasurer**