**Honeoye Falls**

**Village Board of Trustee Meeting**

**January 16, 2024**

**Regular Meeting:** The Regular Meeting of the Village of Honeoye Falls Board of Trustees was called to order by Mayor Milne at 7:00 pm with the pledge.

**Trustees Present:** Trustee Harris, Trustee Main, Trustee Floss,

**Also Present:** Kerry Hoffman, Village Clerk-Treasurer; Matt Lenahan, Village Attorney; David Ford DPW Superintendent/Code Enforcement, Danny Bassette, Chief Cory Trewer

**Virtually Present:** Chief Ed Sheidlower**,** Trustee Wagner

**Minutes:** Motion by Trustee Harris seconded by Trustee Main to approve Village Board Meeting minutes from 12/18/23, Mayor Milne AYE, Trustee Harris AYE, Trustee Main AYE, Trustee Floss AYE Trustee Wagner AYE. **Motion Carried.**

**Public Comments:**

* None from the public
* Mayor Milne provided an update on the ongoing conversations between the residents of Totiaktin, their owners and new management company.

**Abstract No# 8**

**2024** Motion by Trustee Floss, seconded by Trustee Harris that upon an audit of Abstract No. 8 that approval be given for payment of the General Fund, Including the Sewer Fund in the amount of $206956.10. Voucher numbers #152481-152500, 152510-152559. General Fund in the amount of $186990.00 and Sewer Fund in the amount of $19966.10. Mayor Milne AYE, Trustee Harris AYE, Trustee Main AYE, Trustee Floss AYE Trustee Wagner AYE. **Motion Carried**.

**Mayors Report**

* The majority of focus has been on weather related issues over the past month with planning and notifications. My thanks to this whole team for doing what we could to support our community.
* Much focus on the HFFD needs to be continued as we need to understand our best path forward. I have asked the Mendon Fire Commissioner (lead) to sit down to discuss their thoughts on a path forward. This is key to understanding our path forward with per-diems, building upgrades and equipment.
* We have not been able to sit down with the marketing person re: the fire department presentation to the community but working on a meeting later this week.
* NYCOM Legislative meeting Feb 4-6 in Albany. Working to set up meetings with elected officials as well to discuss project plans and needs.
* Trustee Main, Trustee Floss and I will be meeting Monday with a representative from the URMC mobile mammography unit.
* Trustee Wagner and I will be meeting with a resident this Friday to review some ideas they have for kids with special needs.
* Trustee Harris and I will also be on a call this Friday meeting with the USPS to review the proposed plans for the downtown sidewalk project.
* Mayor Milne received notice of a proposed tariff increase from National Fuel, the average homeowners would see an increase of $12/month. He will forward it on to the trustees so we can consider a response.

**Trustee Report**

**Trustee Floss**

* Thank you to Mayor Milne and all of our staff for the excellent communication and service provided during National Grid’s Planned power outage.

**Trustee Wagner**

* I have been working with Chief Sheidlower and the HFMVA on a business outreach offering free CPR and lifesaving technique training. We have had a lot of good responses!
* Thank you to the mayor and staff for their efforts during the planned power outage.

**Trustee Main**

* I echo Ginny’s thank you as well, the communication and efforts were great! It is comforting to know that this community comes together in times of need.
* We have been very busy with work at the FD.

**Trustee Harris**

* I agree as well regarding the thank you’ s all around to all of our departments, including the DPW.

**Administrator’s Report**

* Townsend Letter from the cemetery monument. The information in the letter is the family lineage. Should the letter be given to the Historical Society to preserve/display at the museum?
* The Assistance to Firefighter Grant application period will be opening at the end of January. We would like to apply this year using the potential funding to replace aged out turnout gear. The current cost for a full set of gear is $5,000 (Helmet, Jacket, Pants, Boot). I would like to get approval to hire Grantmasters Inc., to write the grant application for us. The cost would be $3,300. Money was budgeted this year in the A-1440.40 line for these services.
* Approval to set 2024/25 budget workshops on the following Saturdays at 8:00am. 3/2, 3/9, 3/16 & 3/30.
* The East Street Sewer Pump Station Generator Easement has been completed and filed with Monroe County
* The NY Water Environment Association Spring Meeting/Training will be held in Honeoye Falls this year on March 22nd at the Community Center. Thanks to Todd Marble for making the arrangements with NYWEA and the Town of Mendon. Typically, 50-80 Wastewater and Water operators from around Western NY attend these training sessions.

**Resolution:**

**Budget Workshops**

* Motion by Trustee Floss, seconded by Trustee Harris to tentatively set Budget Workshops for March 2nd, March 9th, March 16th, and March 30th at 8:00 am at Village Hall. Mayor Milne AYE, Trustee Harris AYE, Trustee Main AYE, Trustee Floss AYE, Trustee Wagner AYE **Motion Carried**.

**Clerks Report**

* Civil Service is offering an exam February 1-28th for EMT’s. The exam will apply to all current employees. This is the first step civil service is taking to create a competitive list for this job title.
* We will also be creating a new non-competitive title in Civil Service. Part Time Office Clerk IV. This position will be filled by an employee already in our system who provides back up in the office.
* W2 and 1099’s will be processed by Kerry and in the mail hopefully by the end of the week.

**DPW/CEO Report**

* The Village sustained very little tree damage from the recent high winds, a good indicator that our tree trimming and removal process is working very well.
* The Snow/Ice Contract has been submitted. Thank you to Kerry for her assistance in obtaining the necessary insurance documents required. We are expecting a 9% increase over last year.
* Wolfsberger Park Phase 2A is still waiting for final gas and electric hookup.
* The owners of Jessica Chevrolet are planning on installing 2-3 EV chargers.

**PUBLIC HEARING**

**FD Payroll**

**Clerk-Treasurer Kerry Hoffman read the Public Hearing as follows:**

**NOTICE** is hereby given that the Village of Honeoye Falls proposes to re-appropriate the sum, up to $40628.86(forty thousand six hundred twenty eight dollars and 86/100) from the Transfer to Fire Equipment Reserve Fund (A9950.96) to Fire Department Payroll (A3410.10) for the purpose of Fire Department Payroll Expenses.

**THEREFORE,** pursuant to statute, the Board of Trustees will hold a public hearing on **January 16, 2024** at \_\_7:30**\_\_\_pm** to hear all persons interested in the matter. The specific details can be obtained at the Village Office during regular business hours.

Dated: January 16, 2024

Kerry S. Hoffman

Village Clerk Treasurer

* Mr. Bassette asked if these funds were to pay for the payroll for this fiscal year. Mayor Milne responded with, yes.
* Motion by Trustee Main, Seconded by Trustee Floss to close the public hearing at 7:44 pm. Mayor Milne AYE, Trustee Harris AYE, Trustee Main AYE, Trustee Floss AYE, Trustee Wagner AYE **Motion Carried.**
* Motion to approve the transfer of funds as stated in the public hearing made by Trustee Floss, Seconded by Trustee Harris. Mayor Milne AYE, Trustee Harris AYE, Trustee Main AYE, Trustee Floss AYE, Trustee Wagner AYE **Motion Carried**.

**Ambulance Report**

* We ended 2023 with 1140 calls.
* Thank you to Mayor Milne and the staff for their assistance during the planned power outage.
* We are excited to work with Trustee Wagner on the Business Outreach program.
* The graphics are complete on the new ambulance, we will be installing the power load and radios next.

**Fire Department Report**

* Thank you to Mayor Milne as well for his communication and assistance during the planned power outage.
* The FD has been notified that we have received a 50/50 DEC grant, this will be utilized for upgrades to our off-road vehicle.
* Brian and Chief Trewer met with Grantmasters regarding the Assistance to FF grant.
* Almost all of our new staff has been fully trained to work independently, the February schedule looks good and should be out next week.

**Public Hearing**

**20 N. Main St.**

**Clerk-Treasurer Kerry Hoffman read the Public Hearing as follows**:

**NOTICE** is hereby given that the Village of Honeoye Falls proposes to appropriate the sum, up to $30,000(thirty thousand dollars) from the Real Property Reserve Fund (A0231.R0) for the purposes of Maintenance, Weatherization, and Repairs to the 20 N. Main St. Property.

**THEREFORE,** pursuant to statute, the Board of Trustees will hold a public hearing on **January 16, 2024** at \_\_7:45**\_\_\_pm** to hear all persons interested in the matter. The specific details can be obtained at the Village Office during regular business hours.

Dated: January 3, 2024

Kerry S. Hoffman

Village Clerk Treasurer

* Motion by Trustee Harris, seconded by Trustee Floss to close the public hearing at 7:50pm. Mayor Milne AYE, Trustee Harris AYE, Trustee Main AYE, Trustee Floss AYE, Trustee Wagner AYE **Motion Carried**.
* Motion by Trustee Main, seconded by Trustee Floss to approve the expenditure of $30,000 from A0231.R0. Mayor Milne AYE, Trustee Harris AYE, Trustee Main AYE, Trustee Floss AYE, Trustee Wagner AYE **Motion Carried**.

**OLD BUSINESS**

**Discussion:**

**Climate Smart**

**Community**

* Mayor Milne updated the board on his communication with the committee and that they are working to set up meetings.

**NEW BUSINESS**

**Resolution**

**CWSRF Grant**

* Motion by Trustee Harris, seconded by Trustee Floss to approve the signing of the Clean Waters State Revolving Fund (CWSRF) grant in the sum of $2,314,087.00 for the WWTP Project. Mayor Milne AYE, Trustee Harris AYE, Trustee Main, Trustee Floss AYE, Trustee Wagner AYE. **Motion carried**.

**Resolution**

**HFMVA Per Diem**

* Motion by Trustee Main, seconded by Trustee Harris to approve Tyler Thompson as a per-diem paramedic at a rate of $27/hr. Mayor Milne AYE, Trustee Harris AYE, Trustee Main AYE, Trustee Wagner AYE Trustee Floss AYE. **Motion Carried**.

**Resolution**:

**HFMVA Per Diem**

* Motion By Trustee Harris, seconded by Trustee Floss, to approve Edmund Sagastume as per diem EMT at a rate of $20/hr. Mayor Milne AYE, Trustee Harris AYE, Trustee Main, Trustee Wagner AYE, Trustee Floss AYE. **Motion carried**.

**Discussion**

**Solar Eclipse**

* Mayor Milne and the Board of Trustees discussed the upcoming solar eclipse, and potential Village Plans for the event.

**Adjourn to Executive Session:**

* Motion by Trustee Main, seconded by Trustee Harris to close the public meeting at 7:58pm, and enter executive session. Mayor Milne AYE, Trustee Harris AYE, Trustee Main AYE Trustee Wagner AYE, Trustee Floss AYE. **Motion Carried**.

**Respectfully Submitted,**

**Kerry Hoffman**

**Clerk/Treasurer**