

NOTE:

This form can be filled out on-line and signed electronically. The completed form should be e-mailed to David Ford at [ceo@villageofhoneoyefalls.org](mailto:ceo@villageofhoneoyefalls.org).

Alternatively, the form can be printed and mailed to:

David Ford  
Village of Honeoye Falls  
5 East St.  
Honeoye Falls, NY 14472

If you have any questions, please phone David Ford at 624-6150 (office) or 303-4901 (cell).



**APPEAL TO THE ZONING BOARD FOR AN  
EXTENSION AND/OR INTERPRETATION**

<b>OFFICE USE ONLY</b>	
Date of Application:	_____
Variance Type:	_____
Fee Amount:	_____
Date of Public Hearing:	_____
Final Action:	_____
Date of Final Action:	_____

**SECTION I: APPLICANT INFORMATION (to be filled in by applicant)**

	APPLICANT(S)*	OWNERS(S) (if not applicant)	ATTORNEY/AGENT
NAME:	_____	_____	_____
ADDRESS:	_____	_____	_____
	_____	_____	_____
	_____	_____	_____
TEL./FAX:	_____	_____	_____
E-MAIL:	_____	_____	_____

\* An applicant must be the property owner, lessee, or one with an option to lease or purchase the property in question.  
 Applicant's interest in the premises:  Owner  Lessee  Under option to lease or purchase

**SECTION II: PROPERTY INFORMATION (to be filled in by applicant)**

- Property Address (No. & St.) \_\_\_\_\_
- Tax Parcel No.: \_\_\_\_\_
- Current Zoning District: \_\_\_\_\_
- Has a previous ZBA application/appeal been filed for this property?  Yes When: \_\_\_\_\_ For what: \_\_\_\_\_  
 No
- Is property located within (check all that apply)?  Historic District  
 Environmental Protection Overlay District (EPOD)
- Is there a written violation for this parcel that is not the subject of this application?  Yes  No
- Detailed description of project (include current and proposed use)  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_
- Has the work, use or occupancy to which this appeal relates already begun?  Yes  No

Address: \_\_\_\_\_

**SECTION VI: EXTENSION OF A VARIANCE – PLEASE ANSWER THE FOLLOWING** *(add additional information as necessary):*

1. Date original variance was granted: \_\_\_\_\_ 2. Type of variance granted?  Use  Area  
3. Date original variance expired: \_\_\_\_\_ 4. Length of extension requested: \_\_\_\_\_  
5. Explain why the extension is necessary. Why wasn't the original timeframe sufficient?:

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6. When requesting an extension of time for an existing variance, the applicant must prove that the circumstances upon which the original variance was granted have not changed. Specifically demonstrate that there have been no significant changes on the site, in the neighborhood, or within the circumstances upon which the original variance was granted:

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**SECTION VII: INTERPRETATION – PLEASE ANSWER THE FOLLOWING** *(add additional information as necessary)*

1. Identify the section(s) of the Zoning Ordinance for which you are seeking an interpretation:  
Section(s): \_\_\_\_\_  
2. How do you request that this section be interpreted?

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3. If interpretation is denied, do you wish to request alternative zoning relief?  Yes  No  
4. If the answer to #3 is "yes," what alternative relief do you request?  Use Variance  Area Variance

**SECTION VIII: DISCLOSURE AND APPLICANT CERTIFICATION**

**DISCLOSURE**

Does any Village officer, employee, or family member thereof have a financial interest in this application?

Yes  No

If "yes", the name, address and nature and extent of this interest must be detailed below:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Nature/Extent of Interest:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**APPLICANT CERTIFICATION**

I/we, the property owner(s), or purchaser(s)/lessee(s) under contract, of the land in question, hereby request an appearance before the Zoning Board of Appeals.

By the signature(s) attached hereto, I/we certify that the information provided within this application and accompanying documentation is, to the best of my/our knowledge, true and accurate. I/we further understand that intentionally providing false or misleading information is grounds for immediate denial of this application.

\_\_\_\_\_  
(applicant signature)

\_\_\_\_\_  
(applicant signature)

\_\_\_\_\_  
(applicant signature)

Address: \_\_\_\_\_

**617.20 Appendix B Short Environmental Assessment Form**

**Instructions for Completing**

**Part 1 - Project Information.** The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

<b>Part 1 - Project and Sponsor Information</b>				
Name of Action or Project:				
Project Location (describe, and attach a location map):				
Brief Description of Proposed Action:				
Name of Applicant or Sponsor:		Telephone:		
		E-Mail:		
Address:				
City/PO:		State:	Zip Code:	
1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation? If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.			<b>NO</b>	<b>YES</b>
2. Does the proposed action require a permit, approval or funding from any other governmental Agency? If Yes, list agency(s) name and permit or approval:			<b>NO</b>	<b>YES</b>
3.a. Total acreage of the site of the proposed action? _____ acres				
b. Total acreage to be physically disturbed? _____ acres				
c. Total acreage (project site and any contiguous properties) owned _____ or controlled by the applicant or project sponsor? _____ acres				

4. Check all land uses that occur on, adjoining and near the proposed action.  
 Urban     Rural (non-agriculture)     Industrial     Commercial     Residential (suburban)  
 Forest     Agriculture     Aquatic     Other (specify): \_\_\_\_\_  
 Parkland

5. Is the proposed action, a. A permitted use under the zoning regulations?  b. Consistent with the adopted comprehensive plan?	<b>NO</b>	<b>YES</b>	<b>N/A</b>
6. Is the proposed action consistent with the predominant character of the existing built or natural landscape?	<b>NO</b>	<b>YES</b>	
7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area? If Yes, identify: _____ _____	<b>NO</b>	<b>YES</b>	
8. a. Will the proposed action result in a substantial increase in traffic above present levels?  b. Are public transportation service(s) available at or near the site of the proposed action?  c. Are any pedestrian accommodations or bicycle routes available on or near site of the proposed action?	<b>NO</b>	<b>YES</b>	
9. Does the proposed action meet or exceed the state energy code requirements? If the proposed action will exceed requirements, describe design features and technologies: _____ _____	<b>NO</b>	<b>YES</b>	
10. Will the proposed action connect to an existing public/private water supply?  If No, describe method for providing potable water: _____ _____	<b>NO</b>	<b>YES</b>	
11. Will the proposed action connect to existing wastewater utilities?  If No, describe method for providing wastewater treatment: _____ _____	<b>NO</b>	<b>YES</b>	
12. a. Does the site contain a structure that is listed on either the State or National Register of Historic Places?  b. Is the proposed action located in an archeological sensitive area?	<b>NO</b>	<b>YES</b>	
13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state or local agency?  b. Would the proposed action physically alter, or encroach into, any existing wetland or waterbody? If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres: _____ _____ _____	<b>NO</b>	<b>YES</b>	
14. Identify the typical habitat types that occur on, or are likely to be found on the project site. Check all that apply: <input type="checkbox"/> Shoreline <input type="checkbox"/> Forest <input type="checkbox"/> Agricultural/grasslands <input type="checkbox"/> Early mid-successional <input type="checkbox"/> Wetland <input type="checkbox"/> Urban <input type="checkbox"/> Suburban			
15. Does the site of the proposed action contain any species of animal, or associated habitats, listed by the State or Federal government as threatened or endangered?	<b>NO</b>	<b>YES</b>	



5. Will the proposed action result in an adverse change in the existing level of traffic or affect existing infrastructure for mass transit, biking or walkway?		
6. Will the proposed action cause an increase in the use of energy and it fails to incorporate reasonably available energy conservation or renewable energy opportunities?		
7. Will the proposed action impact existing: a. public / private water supplies? b. public / private wastewater treatment utilities?		
8. Will the proposed action impair the character or quality of important historic, archaeological, architectural or aesthetic resources?		
9. Will the proposed action result in an adverse change to natural resources (e.g., wetlands, waterbodies, groundwater, air quality, flora and fauna)?		
	<b>No, or small impact may occur</b>	<b>Moderate to large impact may occur</b>
10. Will the proposed action result in an increase in the potential for erosion, flooding or drainage problems?		
11. Will the proposed action create a hazard to environmental resources or human health?		

**Part 3 - Determination of significance. The Lead Agency is responsible for the completion of Part 3.** For every question in Part 2 that was answered “moderate to large impact may occur”, or if there is a need to explain why a particular element of the proposed action may or will not result in a significant adverse environmental impact, please complete Part 3. Part 3 should, in sufficient detail, identify the impact, including any measures or design elements that have been included by the project sponsor to avoid or reduce impacts. Part 3 should also explain how the lead agency determined that the impact may or will not be significant. Each potential impact should be assessed considering its setting, probability of occurring, duration, irreversibility, geographic scope and magnitude. Also consider the potential for short-term, long-term and cumulative impacts.

9	Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action may result in one or more potentially large or significant adverse impacts and an environmental impact statement is required.
9	Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action will not result in any significant adverse environmental impacts.
<hr/> <div style="display: flex; justify-content: space-between;"> <span>Name of Lead Agency</span> <span>Date</span> </div> <hr/> <div style="display: flex; justify-content: flex-end;"> <span>Print</span> </div> <hr/> <div style="display: flex; justify-content: space-between;"> <span>or Type Name of Responsible Officer in Lead Agency</span> <span>Title of Responsible Officer</span> </div> <hr/> <div style="display: flex; justify-content: space-between;"> <span>Signature of Responsible Officer in Lead Agency</span> <span>Signature of Preparer (if different from Responsible Officer)</span> </div>	